

Entry Level Civil Engineer

Guidon Design is seeking an Entry level full-time position for a Civil Engineer with 0 – 2 years' experience in the land development field. An accredited degree in Civil Engineering and experience working in a professional environment is required. The ideal candidate will be an energetic, quick learner with a passion for land development projects. The position requires the ability to work with a dedicated group of engineers in both an office and construction settings. Mentoring/training will be provided to successful candidate along with a competitive benefits package.

Required Skills & Experience

- Degree in Civil Engineering for an accredited school
- Experience using AutoCAD as a design platform
- Ability to produce clear and concise letters, memorandum, and technical reports
- Experience with Adobe PDF, Microsoft Excel and Word
- A strong work ethic and a drive to exceed client expectations
- A desire to grow professionally and work towards professional licensure
- Team oriented professional willing to invest in their future
- Strong verbal and written communication skills

Desired Skills & Experience

- Working experience preparing construction documents using Civil 3D
- Practical work experience in the field of Civil Engineering
- Experience in working in a design office/professional setting

Duties & Responsibilities

- Perform work under supervision of a Professional Engineer
- Assist in the preparation of reports, feasibility studies, specifications, and cost estimates
- Prepare construction drawings, sketches, details, and diagrams using AutoCAD Civil 3D
- Perform analyses and design of water, wastewater, and stormwater systems for various projects
- Perform construction observation, field visits, and shop drawing submittals

Guidon Design is a growing 30 person A/E firm located in Indianapolis that offers an energetic, young and dynamic work environment with growth potential. Our services include Architecture, Civil and Structural engineering. As multidisciplinary designers, we collaborate to develop creative, cost-effective, and sustainable solutions that help realize our clients' goals. Typical projects include healthcare, government, housing, federal and education facilities. Applicants should be aligned to approach solutions with the following behaviors:

- Solve problems proactively
- Meet commitments/deadlines
- Be willing to work at all levels to complete tasks