



May 2016

Excellent Opportunity for Project Team Leader and/or Architect

Established and dynamic architectural firm is offering an excellent opportunity for a talented architectural designer to join our team of creative professionals. Bray Associates Architects, Inc., a firm built on a solid foundation of providing excellence in design and project quality, is seeking an organized and self-motivated individual to join our growing team of architectural interns, project team leaders and licensed architects. This role includes all phases of the architectural project development process including programming, conceptual design, design development, construction documentation and construction administration services.

Responsibilities include but are not limited to:

- Lead / participate as critical project team member in development of construction documents
- Engage in schematic level design, programming, space planning, needs assessment, existing envelope analysis and collaborative problem solving
- Preparation for and participation in project development meetings
- Creation and management of building information modeling (BIM) utilizing REVIT software
- Coordination / collaboration with project consultants including: civil engineering, landscape architects, structural engineering, mechanical engineering, plumbing / fire protection engineering, electrical engineering, etc.
- Participate in construction administration services including: site meetings, request for information response, shop drawing review, finish selection, etc.
- Research architectural products and coordinate with firm specification writer

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Position Qualifications:

The ideal candidate shall have attained or be working toward the following:

- Minimum 5 years of relevant experience.
- Bachelors' or Masters' degree from an accredited architecture program.
- Professional licensure and certification as well as LEED AP.
- Revit and Adobe Creative Cloud expertise.
- Communication/presentation skills to lead client meetings, project coordination meetings, and interviews with potential clients.
- Strong organization skills and comfort level with a fast-paced environment.

We offer a competitive salary and benefit package. Please e-mail resume and salary history with the words

PROJECT TEAM LEADER / ARCHITECT in the subject line to:

Bray Associates Architects, Inc.
Ms. Ellen Del Vecchio
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